

TOWN OF WASHBURN
1287 MAIN STREET, WASHBURN, ME 04786
PHONE: 207-455-8485 - FAX: 207-455-4319
Adam Doody, Code Enforcement Officer

**APPLICATION FOR A BUILDING/MOVING/USE PERMIT
AND/OR CERTIFICATE OF OCCUPANCY**

DATE: _____

PERMIT NO. _____

1. Owner/Applicant: _____

Location: (street or road number): _____

Mailing Address: _____

Home Telephone: _____ Work Telephone: _____

2. Contractor: _____ Telephone: _____

Mailing Address: _____ Telephone: _____

3. Zone: _____ Map/Lot: _____ Street Number: _____

4. Existing use of Property: _____

5. Description of Work (include measurements): _____

6. Structure distance from survey markers:

Front yard: _____ feet / Side yard: _____ feet / Rear yard: _____ feet

7. Zoning Board Appeals Requirements (if applicable): _____

8. Has this property been derived from a division or been included in a division of property within the last five (5) years and received Subdivision approval from the

Planning Board (if applicable): Yes No N/A

9. Proposed use(s): A. Residence () B. Accessory Building () C. Commercial ()
D. Non-residential ()

10. Structure - exterior dimensions (length & width) and Number of Stories: _____

A) Residence: _____ by _____

B) Accessory Building: _____ by _____

C) Commercial: _____ by _____

D) Non Residential: _____ by _____

11. Curb Cut Application Required: Yes No

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12. Required Inspections A) Earth Work/Foundation B) Septic/Plumbing C) Final/Certificate of Occupancy
13. Plans & Specifications: For *non-residential* construction or renovations *municipal law* requires the applicant to supply one (1) copy of a stamped *Certified* Engineered detailed drawing to show structural, mechanical and electrical work, including computations, stress diagrams and other essential technical data. In addition, compliance of 101 Life Safety and American Disability Act (ADA) (Handicapped Requirements) before a Certificate of Occupancy will be issued.
14. Site Plan. *Municipal Law* requires applicant to illustrate the following about your lot and the proposed use of the lot on a scale drawing or by a site plan prepared by a surveyor, architect or engineer.
- a. Lot dimensions;
 - b. Names of abutting property owners, name and location of abutting rights of way, public and private, and abutting water bodies;
 - c. Exact location of existing and proposed buildings and distance of each from all property lines. (Not Center of Road);
 - d. Location of sewage disposal system and water supply;
 - e. Areas to be cleared, if applicable; and
 - f. Areas of cut, fill, grading, or other earth moving activity, if applicable

Estimated value of work *including cost of labor* (regardless of who does work): \$ _____

Building Permit Fee \$ _____ (MINIMUM PERMIT FEE \$ 10.00)

The Building Permit Fee for residential construction is based on \$2.00 per thousand of construction cost excluding electrical and plumbing. The Building Permit Fee for Commercial construction is based on \$4.00 per thousand of construction cost excluding electrical and plumbing.

PLEASE READ THE FOLLOWING CAREFULLY BEFORE SIGNING APPLICATION

"I hereby apply for a building permit to cover the above described work and agree to comply with the existing building and zoning ordinance of the Town of Washburn. I further agree, prior to starting any plumbing work, to secure permits from the plumbing inspector. I understand that there may be other permits required from the agencies that I must obtain before being allowed to build. Under MRSA 25, Section 2357 and the Town of Washburn land Use Section 9.4, a Certificate of Occupancy **MUST** be obtained before the structure hereby permitted is used or occupied. I understand that this permit application may be denied if not complete. A complete application may include construction documents as required by the Town of Washburn. *I understand that if the above information is not accurate this application will be invalid, a Stop Work Order issued, and the Town of Washburn could levy fines against me for giving false information.*

Signature of Applicant

Date: _____

FOR OFFICE USE ONLY

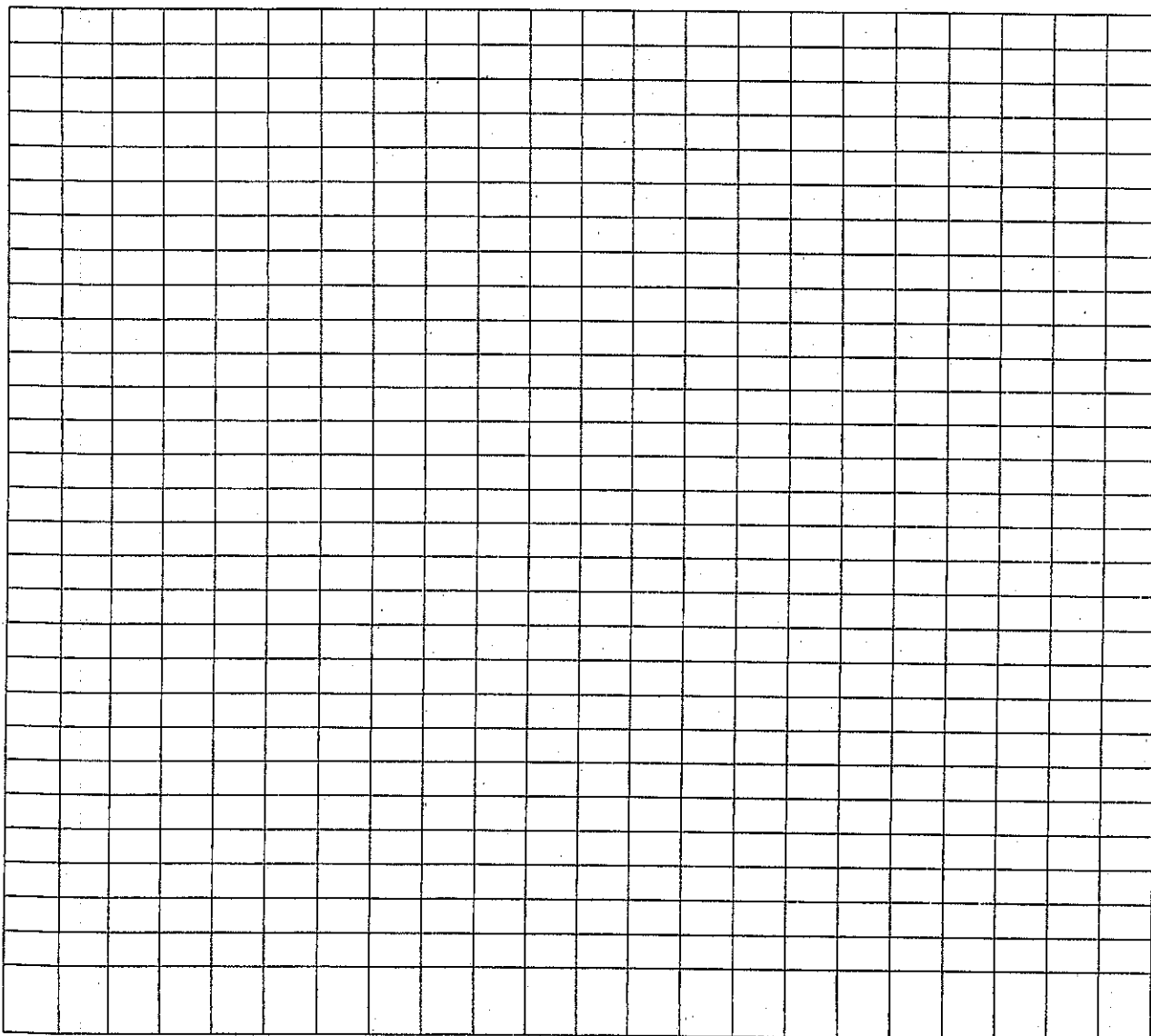
Date Application Received: _____ Approved Denied

Condition of Approval or Reason for Denial: _____

SIDE ELEVATION

DRAW A SIMPLE SKETCH SHOWING BOTH EXISTING AND PROPOSED STRUCTURES

PLEASE INCLUDE LOT LINES, AREA TO BE CLEARED OF TREES OR OTHER VEGETATION, THE EXACT POSITION OF PROPOSED STRUCTURE(S), INCLUDING DECK(S), PORCH(ES), AND/OR OUT BUILDING(S), THE LOCATION OF PROPOSED WELL(S), SEPTIC SYSTEM(S) AND DRIVEWAY(S), AND AREAS AND AMOUNTS TO BE FILLED OR GRADED. IF THE PROPOSAL IS FOR THE EXPANSION OF AN EXISTING STRUCTURE, PLEASE DISTINGUISH BETWEEN THE EXISTING STRUCTURE AND THE PROPOSED EXPANSION.



SCALE _____ = _____